IMLAY CITY SCHOOLS

2020-2021 RETURN TO SCHOOL PREPAREDNESS AND RESPONSE PLAN

ICS BOARD OF EDUCATION

JULY 27, 2020
Virtual Meeting Overview

1. Purpose and Background
2. Review Highlights of Plan
3. Conduct Q&A:

   Use the Question and Answer feature (not the chat feature) at the bottom of your screen and type in questions. Dr. Tallis will group them and read them aloud. The Question and Answer portion will take place at the end of the presentation.

   I’ll answer as many questions as I am able. We will produce a Q&A document and post it (target date is Monday). I will attempt to find the answer for any question for which I cannot answer this evening.
Additional Items of Interest

We will not be debating the issue of masks this evening. They’ve been required. We have a legal obligation to fulfill this requirement.

While we will speak about an educational program that is “optimally safe” and feasible, I cannot promise you that, despite our best efforts, your child or our staff will not be exposed to COVID-19 in our schools.

We will respect the program choices parents select for their children.
Preparedness Plan

Per Governor Whitmer’s Executive Order 2020-142, all Michigan school districts must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by the [Michigan Return to School Roadmap](https://www.michigan.gov/documents/COVID19/MichiganReturnToSchoolRoadmap_139469.pdf) developed by the COVID-19 Task Force on Education and Return to School Advisory Council. The plan must, at a minimum, describe the policies and procedures that the district will follow when the region in which the district is located is in each Phase of recovery articulated in the Michigan Safe Start Plan.

The Executive Order mandates the following:

By **August 15, 2020** or seven days before the start of the school year for students (whichever comes first) each local school district board must approve a district’s Preparedness Plan.

Intermediate school districts must then collect Preparedness Plans from all of the school boards of their constituent districts and transmit such plans, at the same time to the extent possible, to the Superintendent of Public Instruction (“Superintendent”) and to the State Treasurer.

By **August 17, 2020**, districts must prominently post their approved Preparedness Plans on the home page of their public internet sites.
Preparedness Plan Formation

ICS administrators and staff have been crafting the district’s Preparedness Plan since the issuance of Executive Order 2020-142 on June 30.

- Parents:  ICS Continuity in Learning Plan Survey and Family Survey for Fall 2020 Learning
- ICS school administrators, staff, teachers, and the leadership of the Imlay City Federation of Teachers
- Lapeer County Health Department
- Michigan Association of School Administrators
- Information from Thrun Law Firm
- Lapeer Intermediate School District
Preparedness Plan Precepts

1. Use the Return to School Roadmap, a document generated by the COVID-19 Task Force on Education and the Governor’s Advisory Council, as our lead

2. Fulfill all required items of the Roadmap

3. Fulfill as many strongly recommended and recommended items included in the Roadmap as possible

4. Plan destination is where “optimally safe” and “feasible to execute” meet; design the protocols and procedures accordingly

5. Understand no plan will be universally accepted by parents, teachers, community members, administrators

6. Understand the plan is a “living document” – it is our guide; ICS faculty and staff will work to design full implementation plans

7. Plans are subject to change based on Phase designations and new information

8. Maintain a focus on excellence in the education we offer students
Safety Measures at Our Disposal

1. SCREEN students and staff for risk
2. Wear face coverings (MASKS), as required
3. Teach, reinforce, and routinely schedule proper HAND HYGEINE
4. COHORT students as feasible
5. Utilize SPACE effectively
6. RESPOND quickly and effectively to symptomatic individuals
7. CLEAN and disinfect
Understanding Where We’re At

Michigan Economic Recovery Council Reporting Regions

<table>
<thead>
<tr>
<th>MERC Regions</th>
<th>Population</th>
<th>% of total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Detroit Region</td>
<td>5,243,543</td>
<td>52.5%</td>
</tr>
<tr>
<td>2 Grand Rapids Region</td>
<td>1,535,115</td>
<td>15.4%</td>
</tr>
<tr>
<td>3 Kalamazoo Region</td>
<td>964,202</td>
<td>9.7%</td>
</tr>
<tr>
<td>4 Saginaw Region</td>
<td>606,319</td>
<td>6.1%</td>
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<tr>
<td>5 Lansing Region</td>
<td>591,102</td>
<td>5.9%</td>
</tr>
<tr>
<td>6 Traverse City Region</td>
<td>445,159</td>
<td>4.5%</td>
</tr>
<tr>
<td>7 Jackson Region</td>
<td>302,566</td>
<td>3.0%</td>
</tr>
<tr>
<td>8 Upper Peninsula</td>
<td>298,851</td>
<td>3.0%</td>
</tr>
<tr>
<td><strong>Total Michigan</strong></td>
<td><strong>9,986,857</strong></td>
<td><strong>100.0%</strong></td>
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1. Containment diff
Lapeer County COVID-19 Update: 7/25/20

Confirmed Cases: 306
Confirmed Deaths: 31
Michigan Safe Start

**Phase 4**

<table>
<thead>
<tr>
<th>1 Uncontrolled growth</th>
<th>2 Persistent spread</th>
<th>3 Flattening</th>
<th>4 Improving</th>
<th>5 Containing</th>
<th>6 Post-pandemic</th>
</tr>
</thead>
<tbody>
<tr>
<td>What's happening with the disease?</td>
<td>Increasing number of new cases every day, likely to overwhelm the health system</td>
<td>Continue to see high case levels with concern about health system capacity</td>
<td>Case growth is gradually declining</td>
<td>Cases, hospitalizations and deaths are clearly declining</td>
<td>Continued case and death rate improvements and outbreaks can be quickly contained</td>
</tr>
<tr>
<td>What do we need to do to stay safe?</td>
<td>Stay Home, Stay Safe: Strict social distancing, travel restrictions, face coverings, hygiene best practices, remote work</td>
<td>Stay Home, Stay Safe: Continued distancing, face coverings, social work, workplace practices</td>
<td>Safer at Home: Continued distancing, increased face coverings, no gatherings</td>
<td>Safer at Home: Continued distancing, face coverings, safe work practices, small gatherings</td>
<td>Stay Safe: Adherence to new guidelines, continued distancing, closed workplaces, increased size gatherings</td>
</tr>
<tr>
<td>What work can we do? (Examples)</td>
<td>Critical infrastructure, first responders, health care workers, critical manufacturing, food and agriculture, essential retail, transportation</td>
<td>Critical infrastructure, additional types of recreation allowed</td>
<td>Specified lower-risk businesses with strict workplace safety measures</td>
<td>Additional lower-risk businesses with strict safety measures, other retail, with capacity limits, offices, but telework required if possible</td>
<td>Most businesses, with strict mitigation measures, events and gatherings of all sizes, reduced community spread</td>
</tr>
<tr>
<td>What factors determine progression to next phase?</td>
<td>Analysis shows epidemic growth rates slowing</td>
<td>Cases, deaths decline for extended period</td>
<td>Cases and deaths decline more sharply, percent positivity decreasing</td>
<td>Cases and deaths at low absolute rates per capita</td>
<td>High uptake of an effective therapy or vaccine</td>
</tr>
<tr>
<td>Note: This framework is being updated and refined as additional guidance from the CDC and other health experts becomes available.</td>
<td>Hospital and treatment capacity built, alternative care facilities established, infrastructure for crisis response and data systems to monitor progression are in place</td>
<td>Monitor impact on vulnerable populations</td>
<td>Healthcare system capacity continues to strengthen</td>
<td>Health system capacity is very strong</td>
<td>Robust testing, contact tracing and containment protocols in place</td>
</tr>
</tbody>
</table>

It is also possible to move backwards if risk increases and if we stop adhering to safe practices.
Return to School Roadmap - 6 Phases

01: Closed w/Remote Instruction

02: Closed w/Remote Instruction

03: Closed w/Remote Instruction

04: Open w/Stringent Required Safety Protocols

05: Open w/Moderate Required Safety Protocols

06: Open w/Minimal Required Safety Protocols
Key Points from **Phases 1-3**

01. Schools closed for in-person instruction

02. Employees permitted in school buildings

03. Schools provide food distribution

04. No inter-school or after school activities

05. No athletics

06. Focus social-emotional health

07. Remote instruction w/monitoring

08. Continued PD virtually

09. Ongoing communication w/families
REQUIRED Phase 4 - Safety Protocols

- **01** Face coverings worn by all staff
- **02** Face coverings worn by all on bus
- **03** All PK-12 students in face coverings in common areas
- **04** Face coverings worn in classrooms for all 6-12 grades
- **05** Face coverings for K-5 in halls, shared spaces; not classrooms
- **06** Provide Hygiene supplies
- **07** Teach Handwashing and Hygiene
- **08** Cooperate w/local public health depts. for screening students & staff
- **09** Assist HD with confirmed cases and collect contact tracing information
### REQUIRED Phase 4 - Safety Protocols Continued

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<table>
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<tbody>
<tr>
<td>10</td>
<td><strong>Prohibit indoor assemblies; field trips</strong></td>
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<tr>
<td>11</td>
<td><strong>Clean frequently touched surfaces every 4 hours</strong></td>
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<tr>
<td>12</td>
<td><strong>Shared spaces must be cleaned after each use</strong></td>
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<tr>
<td>13</td>
<td><strong>Athletics: comply w/MHSAA</strong></td>
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<tr>
<td>14</td>
<td><strong>Athletics: hand hygiene &amp; symptom tracking</strong></td>
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<tr>
<td>15</td>
<td><strong>Athletics - Disinfect all equipment</strong></td>
<td></td>
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<tr>
<td>16</td>
<td><strong>Athletics: spectators face coverings, distancing, 100 person outdoor limit</strong></td>
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<tr>
<td>17</td>
<td><strong>Athletics: no indoor events</strong></td>
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<tr>
<td>18</td>
<td><strong>Athletics - no shared equipment including indoor weight rooms</strong></td>
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</table>
REQUIRED Phase 4 - Safety Protocols Continued

19. Hand Sanitizer before boarding the bus
20. All bus riders wear face coverings
21. Clean & disinfect buses before & after each route
22. Create plan for getting students home if not allowed to board
23. If student is sick during the day, cannot ride bus home
24. Air out buses between trips
25. Consider keeping windows open on buses
PPE and Hygiene Highlights from Preparedness Plan (Pgs. 6-7)

**Personal Protective Equipment**
- All 6-12 students will wear face coverings except when eating
- All PK-5 students will wear face coverings when in common areas or shared spaces, except when eating, but not when cohorted in classrooms
- All staff will wear face coverings except when eating
- All staff and students, PK-12, will wear face coverings on district transportation vehicles
- A few days’ worth of face coverings will be provided to students and staff to start the year, but students WILL be expected to provide their own face covers throughout the duration of Phase 4
- A note from a physician stating the student’s (or staff member’s) name and the phrase “cannot medically tolerate wearing a face covering” will be required in order to abstain from wearing a face covering; in such cases, the district will ask individuals to wear a face shield

**Hygiene**
- Students at the elementary will have scheduled handwashing with soap and water every 2-3 hours
- We will limit the sharing of personal items and class materials
- Hand sanitizing units are being added to all classrooms and common spaces
Cleaning Highlights from Preparedness Plan (Pgs. 8-9)

Frequently touched surfaces and bathrooms will undergo cleaning by custodians every four hours.

All non-cohorted elementary classrooms and all 6-12 classrooms will be cleaned after every class period.

Any shared equipment or materials in a classroom will be cleaned after use.

Transportation vehicles will be cleaned and disinfected before and after every transit route.

Clorox fogging machines have been purchased and will be used in buildings and transportation vehicles when students are not present.
Athletics Highlights from Preparedness Plan (Pg. 9)

The district will comply with all guidance published by the MHSAA and NFHS.

Hand hygiene is required before participating.

Temperatures of participants will be taken and health screening questions will be asked and responses recorded before participating.

Extraneous contact will be eliminated.

Weight rooms and equipment are closed/off limits.

Indoor spectator events are suspended.

Outdoor spectator events can be held, but are limited to 100 people, provided facial coverings are worn by observers and six feet of social distancing can be observed at all times between spectators not from the same household.
Screening Staff

- ICS will require staff to do the following
  - Conduct daily self-examinations, including a temperature check, prior to reporting to work
  - Stay home if they exhibit any respiratory or gastrointestinal symptoms, or have a temperature of 100.4 or greater
  - Report daily responses to self-monitoring questions on the “Imlay City Schools Staff Screening Checklist” before or when reporting to work
  - Follow established safety protocols, which may include taking a COVID-19 test if symptoms warrant, or as advised by the local Health Department

Staff who become ill during the school day will be sent home, their work area promptly disinfected, will be asked to report symptoms, and will follow school safety protocols, which may include following up with a physician or being tested for COVID-19.

Staff with a confirmed case of COVID-19 may only return after they are confirmed as no longer infectious according to guidelines established by the local Health Department.
Screening Highlights from the Preparedness Plan (Pg. 10)

Screening Students

- ICS will ask parents to conduct the following screening measures
  - Check each child’s temperature at home every morning using an oral, tympanic, or temporal scanner
  - Monitor each child for symptoms of COVID-19, including cough, shortness of breath, gastrointestinal symptoms, and/or a temperature of 100.4
  - Keep students with COVID-19 symptoms home until they have completely recovered, been cleared by a physician, have tested negative for COVID-19, or have completely recovered from illness according to CDC and local Health Department guidelines
  - Voluntarily report the results of monitoring to school personnel

Students who become ill during the school day with symptoms of COVID-19 will be placed in an identified quarantine area with a face covering in place, under the supervision of an adult employee, until a parent is able to conduct a pick-up.

Students with a confirmed case of COVID-19 may only return after they are confirmed as no longer infectious according to guidelines established by the local Health Department.
Testing and Response Highlights from the Preparedness Plan (Pgs. 10-12)

In the event of a clinically diagnosed case of COVID-19 at school:

- The district will fully comply and consult with the local Health Department and consult with the Department in regards to “next steps”
- The district will take immediate action to assist the Department in the process of identifying (tracing) close contacts (individuals who spent more than 15 minutes less than six feet in close proximity to the student or staff member) in order that those individuals can consult with health officials regarding appropriate action
- The district, under the guidelines of the Health Department, will communicate to families the presence of a clinically diagnosed case of COVID-19 in the classroom and/or school, using Health Department approved messaging, in order to encourage closer observation for any symptoms in students or staff
- The district will adhere to confidentiality laws that protect individuals’ health information

Note: at this time, empiric testing of all students or staff members in a classroom is not recommended – the Health Department will advise individuals in regards to “next steps”
Transportation Highlights from the Preparedness Plan (Pgs. 12-13)

Hand sanitizer dispensers will be affixed to bus entrances and all students will be required to use hand sanitizer before entering the bus.

All students and staff will wear face coverings on district transportation vehicles.

Students who do not have a face covering are not permitted to ride district transportation.

Students who become ill during the day will not be transported home on district transportation.

Drivers who become ill during the day will be sent home, and district safety protocols for screening/testing/response will be followed.

Transportation vehicles will be cleaned and disinfected before and after every transit route.

Windows may be open in transit, as appropriate.

Transportation vehicles will be disinfected after hours using fogging machines, and by airing out (weather permitting and as appropriate) vehicles by leaving doors and windows open.
Serving and cafeteria staff will use barrier protection, including gloves, face shields and masks.

Students, teachers, and staff will wash/sanitize hands before entering food service areas.

All students will have free breakfast available, daily, and elementary students will eat breakfast in classrooms.

Meal times will be staggered, as is feasible.

Elementary students will remain cohorted during lunch.

Students will wear face coverings to lunch, and during lunch period when not eating.

Recess will be conducted outside whenever possible. Students will wear masks at recess when cohorting is not feasible or whenever classes will comingle.

**Water fountains will not be accessible** – students will be encouraged to bring water bottles to school.
Spacing, Movement, and Access

Highlights from the Plan (Pg. 18)

**Spacing, Movement and Access**

- Teachers will utilize available space to distance students as far apart as is feasible
- Desks will be faced in the same direction
- Teachers will maintain six feet of spacing between themselves and students as is feasible
- Family members or other guests are not allowed in the school building except under extenuating circumstances determined by the district
- Adult guests entering the building will be screened for symptoms, wear facial coverings, sanitize hands, and be logged as visitors
- Windows and doors may be opened during instruction
- Cohorting will be observed as much as is feasible
- Student congregation will be limited by door schedules, breakfast and lunch operations, etc.
Gatherings and Extracurricular Highlights from the Preparedness Plan (Pg. 19)

Large scale assemblies of more than 50 students are suspended.

Field trips are suspended.

Large scale student activities of more than 50 students (during and outside of school hours) are suspended.

Extracurricular activities that require or promote comingling of cohorts (during and outside of school hours) are suspended.

Extracurricular activities outside of the school day are suspended, with the exception of athletics (see “Athletics” section for required protocols).

Extracurricular activities, when appropriate to do so, will be added by administrators on a case-by-case basis after an examination and approval of activity proposals has been conducted.
## Instructional Delivery for School Year 2020-2021 in Phase 4

### ICS Virtual Academy Program

**Full Educational Program, Not Spring Experience**
- Requires families to have tech devices and internet accessibility*
- 6-12 Edgenuity Courseware Learning Platform
- K-5 Edgenuity PathBlazer Learning Platform
- Content delivery, practice, and assessment online
- Screen time may be significant
- Progress monitored by ICS staff
- Access to content experts
- Seat-time waiver

### ICS Face-to-Face Instruction with Protocols

- Traditional in-person instruction and learning delivered by ICS faculty and instructional support staff
- Content delivery, practice, assessment by ICS faculty
- Supplemented with Edgenuity, as appropriate
- Adhering to policies and safety protocols articulated in Preparedness Plan

### Why no hybrid option?
- Feasibility: logistics, consistency, etc.
- Instructional concerns: inadequate accessibility for all, possibility of greatly reducing curriculum
- Student needs: social-emotional, mental health, physical, feeding, long term educational effects
What will a school day look like for our elementary students during Phase 4?

**Traditional Face-to-Face Delivery**

- Parents will screen students in the morning before dropping them off at school or putting them on the bus; symptomatic students will be kept home.
- Start and dismissal times remain the same, but drop-off times will be strictly adhered to.
- Students will wear masks and be in assigned seats on buses.
- Students will use hand sanitizer when entering the bus.
- Students will take a “grab-and-go” breakfast and eat it in the classroom.
- Teachers will wear face coverings at all times, including while teaching.
- Students will wash hands and use hand sanitizer frequently.
- Masks are not required in cohorted classrooms, but can be worn by students.
- Students will be spaced as best as possible in classrooms.
- Students will not share supplies.
- “Specials” classes will come to the students as much as possible.
- Students will wear masks in hallways, bathrooms, and common areas, or when not cohorted (areas with more than one class in them).
- Students will wear masks in the cafeteria, except when eating.
- Students will wear masks outside at recess when co-mingled with other classes.
- Commonly touched areas and bathrooms will be cleaned at least every four hours.
- Assemblies and field trips will not occur; visitors are not allowed.
- Libraries will be closed; library carts will be brought to classrooms.
- Students may learn outside or in classrooms with open windows.
- Pick up will be conducted outside and students will be escorted to parents.
- No after-school activities will take place.
What will a school day look like for our secondary students during Phase 4?

**Traditional Face-to-Face Delivery**

- Parents will screen students in the morning before school; symptomatic students will be kept home
- Start and dismissal times remain the same, but building door schedules will be modified and strictly adhered to
- Students will wear masks and be in assigned seats on buses coming in
- Students will use hand sanitizer when entering the bus
- Teachers will wear face coverings at all times, including while teaching
- Students will wash hands and use hand sanitizer frequently
- Masks are required to be worn in all areas of the building, including cafeterias, except when eating
- Students will be spaced as best as possible in classrooms
- Students will not share supplies as much as is practical and feasible
- Commonly touched areas and bathrooms will be cleaned at least every four hours
- Assemblies and field trips will not occur; visitors are not allowed
- Libraries use will be strictly scheduled; use will be limited
- Students may learn outside or in classrooms with open windows
- Students will wear masks and be in assigned seats on buses going home
- Pick up will be conducted outside only
- No after-school activities will take place, with the exception of athletics, as regulated by MHSAA
What steps has ICS taken toward implementing the Plan?

PPE has been purchased, including “starter” masks for students

Thermometers have been purchased, quarantine rooms identified, plexiglass barriers have been, and are, being installed in common areas, as necessary

Sanitizer dispensers have been purchased for all classrooms, buses, and common areas of buildings

The number of custodial staff (to assist with bus and building cleaning and disinfecting) has been increased

**Wed. July 29 Community Forum, 6:30pm**

Teacher and admin teams at each building are creating building-specific implementation practices

Curriculum is being modified

Teacher training has been developed for social-emotional support for students, COVID response, and using online programs to teach/support students

Chromebooks have been purchased in order to offer 1:1 devices for students

Administrators have met with the Health Department to review Preparedness Plan elements and implementation strategies
Virtual Program Registration

We are asking parents who intent to enroll their children in the virtual learning program for the 2020-2021 school year, to indicate that choice by completing a registration form.

The application can be found on the main page of our website (beginning Thursday, July 30).

We will also be sending an announcement via phone/email/text. All applications must be submitted by Monday, August 10. If we do not receive this application, we will assume the student will attend school face-to-face.

Please email info@icschools.us with any questions.
Key Points from Phase 5

Schools open for in-person instruction with reduced requirements (safety procedures and protocols)

Schools elect which practices and protocols will remain in place during the Phase

Schools remain alert for possible movement back to Phase 4
Questions?